

July 9nd, 2024 LaFayette Town Board Meeting Minutes

Minutes of the Regular Town Board Meeting held by the LaFayette Town Board on July 9th, 2024 at 6:30 p.m. at LaFayette Town Hall and live on Facebook.

Present: William McConnell, Supervisor
Melanie Palmer, Councilor
Jerry Marzo, Councilor
Nate Loughlin, Councilor
Carole Dwyer, Councilor

Deputy Supervisor: Mark Distler
Recording Secretary: Kristin Shute Colburn, Town Clerk
Attorney: Jeff Brown
Budget Officer: Marty Knapp

1. Meeting called to order at 6:30 pm
2. Town Clerk Kristin Shute Colburn took the roll. All present.
3. Pledge to our U. S. Flag led by Supervisor McConnell
4. Motion to accept the regular meeting minutes of May 14, 2024

R-86-24 Councilor Loughlin moved and Councilor Palmer seconded the motion to accept the May 14th 2024 regular meeting minutes as submitted by Town Clerk Kristin Shute Colburn. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

5. COMMUNICATIONS

A. Presentation by Judge Shute- Judge Adrian Shute gave a brief speech acknowledging former court clerk Carleen LaRonde and her dedicated 18 plus years of service. He requests that the Town Board as they have done in the past have an official recognition of her dedication and her many accolades.

R-87-24 Supervisor McConnell moved and Councilor Loughlin seconded the motion to dedicate Tuesday, August 13, 2024 as Carleen LaRonde Day in recognition of her dedication and many years of service to our community. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

Nate Loughlin	Councilor	Voted	Yes
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B. 2024 Onondaga Cty Multi-Jurisdictional Hazard Mitigation Plan - Supervisor McConnell explained that this plan will not be developed tonight, however every 5 years the county and state task municipalities to establish a working relationship to implement a Multi-Jurisdictional Hazard Mitigation Plan. What this really means is that the town is to determine what hazards we have within the town and which ones are within our control and which ones are not. Then determine how to mitigate these hazards for the safety of our town, county and state.

R-88-24 Supervisor McConnell moved and Councilor Dwyer seconded the motion for the Town of LaFayette to participate in the 2024 Onondaga County Multi-Jurisdictional Hazard Mitigation Plan. Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

C. Crossroads Building Resolution for Public Hearing
 Deputy Supervisor Distler provided an update that, since last month, the 30% design of the stabilization work was reviewed with C&S. He said the appraisal is expected July 12.
 Town Attorney reviewed the schedule of transaction activities coming up over the next two months for both the Town Board and the LaFayette Redevelopment Corporation (LRC). He requested the Town Board approve a resolution to hold a public hearing about the sale of the Crossroads properties at a special meeting on July 22, at which the Town Board will also be asked to approve a resolution to sell the properties and approve a purchase/sale agreement with the LRC.

R-89-24 Councilor Marzo moved and Councilor Loughlin seconded the motion to hold a special town board meeting on Monday, July 22, 2024 at 4:30pm Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes

Nate Loughlin	Councilor	Voted	Yes
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R-90-24 Councilor Marzo moved and Councilor Dwyer seconded the motion to set a public hearing at 4:30 pm on Tuesday, July 22, 2024 to discuss authorizing the Town of LaFayette to sell the corner properties to the LaFayette Development Corporation (LRC) Motion carried 5-0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

D. Municipal Shelter Inspection Report - Dog Control - Supervisor McConnell informed that we received a satisfactory inspection of our dog control facilities

6. COMMUNICATONS FROM THE PUBLIC - 3 MINUTE LIMIT PER SPEAKER - No one from the public had any comments

7. BOARD ACTION

8. REPORTS

A. Departmental

1. Town Supervisor

a. May Monthly Audit

R-91-24 Councilor Loughlin moved and Councilor Marzo seconded the motion that the positive audit of the May, 2024 bank reconciliation of the Supervisor’s account as completed by Councilor Dwyer was appropriate. Motion carried 5 - 0

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

2. Attorney - Attorney Brown advised that the attorney who specializes in large wind energy systems has completed his review and is now preparing recommendations for changes to our current code chapter that will allow us to be as effective as possible when dealing with any large wind energy systems.

3. Highway Superintendent's Report -

Roads: Town Dump Days total weight of debris hauled to OCRRA was 51.55 ton of debris and 69 mattresses.

Asphalt Paving and preparations began in early April to Clark Hollow Road, Cascade Road and Palmer Road. Paving OPS were completed on June 13th and preparation for chip sealing is in late July. Miscellaneous repairs and general maintenance to our roads, ditches and culverts will continue through the summer months.

Highway Business: I met last week with C&S Engineers to put together a scope of work, drawings and bid documents for Deer Run Rd. Tentative project completion should be early fall of this year.

4. Town Clerk

a. Monthly report for June 2024 is on file

5. Building & Zoning Code Enforcement/SPDES

a. June 2024 Building Permits report is on file

6. Justice Court

a. May 2024 Justice Reports

Judge Perrin had 185 cases and turned over \$16,789.00 to the Town of LaFayette for May 2024.

Judge Shute had 110 cases and turned over \$8,557.00 to the Town of LaFayette for May 2024.

b. June 2024 Justice Reports (due to Staff changes these reports are not yet available)

7. Library Director -Written report

a. Presentation by Ruthanne Shute, Library President - Mrs. Shute gave a brief update on the electronic sign to be installed in place of our current sign for use by the town. The library board has received informal verbal affirmation that they will be receiving the grant to fund this project

8. LCC - Councilor Loughlin informed that there was nothing new to report at this time

9. LaFayette Fire / Ambulance Department - Both the fire and ambulance activity reports are on file.

B. Committee Reports

1. LACC (Mark Distler) - Evaluation of Maple Harvest wind project- LACC members Darcy Sachs and Mark Distler gave a slide presentation about the LACC's evaluation, requested by the Town Board at its May meeting, of potential environmental and human impacts from the planned Maple Harvest wind project. At the end of the presentation, Supervisor McConnell suggested that he contact the towns of Otisco and Tully and Onondaga Nation to share the presentation. He also asked, based upon the informal consensus of the Town Board, Town Attorney Brown to prepare a resolution in opposition to the planned project.

2. Community Development

- Community Center Update - Supervisor McConnell informed that the front porch/ramp project is complete and that the RFP's have been sent out for the kitchen project to be completed no later than October 15th. He also advised that we have some funds available to put an air conditioning unit upstairs in the museum area in hopes that it can at some point be open for the public to view some of our historic items. Deputy Distler advised that the \$10k grant they are expecting could help to cover some of that expense.
- Cardiff Water District Upgrade - Deputy Supervisor Distler provided an update since last month's bond resolution approvals. He said two funding applications were submitted on June 14, which we will hear about this December, along with the congressional funding. He reminded the Town Board that is when they will decide to proceed with a BAN for the design work. He said that the next update will be provided when the next funding application is due in October.

3. Safety & Facility Maintenance (Ashlie Carrier & Steve Pitoniak) The reports are on file. Facilities Manager Ashlie Carrier requested permission to purchase a tablet in which to keep all maintenance records that could be passed on to the next person to handle the building maintenance.

R-92-24 Councilor Palmer moved and Councilor Marzo seconded the motion to allow the purchase of a tablet and case for the facilities department at a cost of no more than \$300.
Motion carried 5 - 0

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

9. NEW BUSINESS - No New Business

10. Executive Session -

R-93-24 Supervisor McConnell moved and Councilor Marzo seconded the motion to move into executive session at 7:48 pm to discuss matters regarding the employment history of a particular person.
Motion carried 5 – 0

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

R-94-24 Supervisor McConnell moved and Councilor Palmer seconded the motion to move out of executive session at 8:28 pm.
Motion carried 5 - 0.

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

11. Motion to audit & pay bills

Fund	Check #'s	Total
General Fund	21744-21753; 21755-21774; 21788-21790; 21793-21796	\$42,162.30
Highway Fund	21743; 21754; 21775-21790	\$181,235.93
Cardiff Water Dist (HW)	21791-21792	\$15,800.64
Library Fund	21788-21790	\$5,194.10

R-95-24 **Councilor Loughlin moved and Councilor Marzo seconded the motion to audit and pay the above listed bills. Motion carried 5 - 0.**

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

12. Motion to adjourn

R-96-24 **Councilor Palmer moved and Councilor Loughlin seconded the motion to adjourn at 8:31 pm. Motion carried 5-0**

William McConnell	Supervisor	Voted	Yes
Melanie Palmer	Councilor	Voted	Yes
Jerry Marzo	Councilor	Voted	Yes
Carole Dwyer	Councilor	Voted	Yes
Nate Loughlin	Councilor	Voted	Yes

Respectfully submitted,

Kristin Shute Colburn, Town Clerk